

Step-by-step Registration Guide to the PhD Specialization Program Cardiovascular Research

Students that have already started their PhD without specialization:

1. **Student** looks at the courses he/she has done so far and doctoral agreement (DA)
2. **Student** checks what can be accredited for the cardiovascular curriculum and if there is still enough time to take additional courses, discusses with supervisor
3. **Student** adapts DA accordingly to fulfil GCB and CV Specialization requirements
4. **Student** submits [online](#) registration to the **PhD Specialization Admin**: (1) submit form with signature of supervisor & mentor, (2) brief description of research work, (3) DA marked-up in yellow the courses the student wants to count for the CV specialization (at this point not signature in DA is required)
5. **PhD Specialization Admin** checks the application documents and the DA if formally all requirements can be met. Discusses with **PhD Specialization Representatives** if the student is accepted
6. **PhD Specialization Admin** sends an email to **student** to inform if he/she is accepted to the program
7. **Student** must send to the **GCB** the adapted DA signed by supervisor and mentor

New students

1. **Student** enrolls in University
2. **Student** applies to the **GCB**
3. Following the GCB interview, **student** fills in doctoral agreement (DA) taking into account all criteria to fulfil the GCB and the cardiovascular curriculum
4. **Student** submits DA (signed by supervisor and mentor) to **GCB**
5. **Student** submits [online](#) registration to the **PhD Specialization Admin**: (1) submit form with signature of supervisor & mentor, (2) brief description of research work, (3) DA marked-up in yellow the courses the student wants to count for the CV specialization (at this point not signature in DA is required)
6. **PhD Specialization Admin** checks the application documents and the DA if formally all requirements can be met. Discusses with **PhD Specialization Representatives** if the student is accepted
7. **PhD Specialization Admin** sends an email to **student** to inform if he/she is accepted to the program